

DOC <u>8</u>	REV DATE <u>2-5-80</u>	BY <u>006199</u>
ORIG COMP <u>31</u>	OPI <u>31</u>	TYPE <u>03</u>
ORIG CLASS <u>5</u>	PAGES <u>16</u>	REV CLASS <u>C</u>
JUST <u>22</u>	NEXT REV <u>2010</u>	AUTH: NR 10-2

JAN 6 1960

MEMORANDUM FOR: Deputy Director (Intelligence)

SUBJECT: Security Requirements for Government Employment

REFERENCE: Memo dtd 20 Dec 55 for the NSC Planning Board  
from the Executive Secretary, NSC - Subject as Above

1. The report of 19 December 1955 on the subject has been reviewed and it is noted two proposals are advanced: 1) the establishment of the Personnel Security Advisory Committee on a formal basis and 2) the defining of the terms of responsibility of the Committee.

2. Concerning the formalization of the Committee, this Office concurs with the views of the Department of Justice Representative on the Planning Board as set forth on pages 4 and 5. As Justice points out, it is difficult to see what would be gained by having this Committee placed in the Executive Office of the President unless it is given powers and responsibilities which it does not now possess. If the Committee is not given official powers but continues to act in an informal capacity, then its location within the Government would not be of any particular concern to CIA.

3. If, however, the Committee were given formal authority, it would then be of direct concern to the Agency with respect to the protection of intelligence sources and methods. It will be noted from pages 5 and 6 of the report that the Civil Service Commission would expect this Committee to carry out responsibilities concerning policy coordination; the methods, procedures and day to day operation of Security Officers; to act in an advisory function to deal with cases crossing departmental or Agency lines; to provide a single focusing point for Congressional inquiries; and to insure the maximum amount of consistency in the application of the security program among agencies. Unless an exemption from these authorities is obtained for CIA, it is considered that sensitive sources of investigative and intelligence information, identities of covert personnel, Agency organization and activities, and sensitive operational

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information would have to be divulged.

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4. It is understood that the General Counsel will submit his comments separately with regard to this Planning Board paper.

  
Deputy Director of Security

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Encl.

NSC Memo dtd 20 Dec 55

cc to DD/S

General Counsel

Distribution:

Orig. & 2 cc - Adse.

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Filed: NSC PLANNING BOARD  
Chrono

OS/CVB:skh

LS 6-0015

1956

MEMORANDUM FOR: Deputy Director (Intelligence)

SUBJECT: Security Requirements for Government Employment

1. The memoranda of 19 December to the National Security Council Planning Board discussed various aspects of a Civil Service recommendation to establish a formal employee security advisory committee. The papers are directed to consideration of the Administration's program as described in Executive Order 10450.

2.

The Attorney General has agreed that the Director may, within his discretion, process and take action upon security cases without reference to Executive Order 10450. Therefore, neither the proposed executive order accompanying the staff memorandum of 19 December nor the Department of Justice's suggestion in that memorandum that the committee if constituted would logically be placed in the Civil Service Commission are technically objectionable from the viewpoint of this Office. On the other hand, our experience has not indicated any need for a change, and any change which would in any way tend to impair the Director's authority in such matters should be resisted.

LAWRENCE R. HOUSTON  
General Counsel

Att - Background papers on  
subject

cc: DD/S  
Director of Security

D R A F T

MEMORANDUM FOR: Deputy Director (Intelligence)  
THROUGH: Deputy Director (Support)  
SUBJECT: Security Requirements for Government Employment  
REFERENCE: Memo dtd 20 Dec 55 for the NSC Planning Board  
from the Executive Secretary, NSC - Subject as Above

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FOIAb5

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Sheffield Edwards  
Director of Security

Encl.  
NSC Memo dtd 20 Dec 55  
cc to General Counsel

OS/CVB:skh

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Approved For Release 2001/08/28 : CIA-RDP78-04007A000600090007-0

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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Security

DATE: 30 December 1955

FROM : Deputy Director of Security

SUBJECT: [REDACTED]

DOC	REV DATE	BY
ORIG COMP	OPI	TYPE
ORIG CLASS	PAGES	REV CLASS
JUST	NEXT REV	AUTH: HR 10-2

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1. General Cabell called 29 December 1955 concerning the case of [REDACTED] wherein investigation developed that her husband's two sisters are involved in Communist Party activities. General Cabell asked why we did not conduct full investigation on the spouse of newly married employees. General Cabell was advised we conduct name checks but not a full investigation. He asked that we consider conducting a full investigation in cases of this nature in order to get as comprehensive coverage as possible which would be the equivalent of the investigation accorded the applicant and his wife on the entrance on duty investigation.

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2. We have no figures on how many investigations of this nature would be required per year, but there appears to be no reason why this could not be done. This matter is referred for your consideration.

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OS:RLB:sms

569 amended PHS  
forms were submitted  
in 1955 *[Signature]*

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### The Problem

General Cabell has requested that the Office of Security consider conducting full investigations on spouses of newly married employees in order to get as comprehensive coverage as possible which would be the equivalent of the investigation accorded the applicant and his wife on the entrance on duty investigation. [REDACTED] requested an estimate of the work involved in order to do full investigations on spouses of employees for guidance to Colonel Edwards as a reply to General Cabell.

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### Discussion

The DDCI has asked for as comprehensive coverage as possible which would be the equivalent of the investigation accorded the applicant and his wife on the entrance on duty investigation. This is much less than what the Office of Security would consider a full investigation. On this assumption that full field investigations are not necessary, it is felt that the only action required would be to extend the coverage on the new spouses of CIA employees to meet General Cabell's request. In addition, extension of investigations of spouses of applicants married less than five years will also be required in order to have the same standards for spouse investigations. This additional coverage will include an employment check and expansion into reference type informants as distinguished from neighborhood informants. It is estimated that the workload will be increased on the field inquiry portion of these cases. The main problem will be that of developing information on the spouse and then conducting the investigation. The burden of the load will be carried by the Security Support Division. If by increasing the coverage on the new spouses of CIA employees and spouses of applicants only, it is estimated that this workload can be handled with no increase in personnel of the Personnel Security Division.

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The Security Support Division will be faced with an increased investigative load. During the calendar year 1955, 569 cases were submitted for new spouse investigations of current employees. It is estimated that for the calendar year 1956, 4200 applicant cases will be submitted for investigation. Of the 4200 applicant cases, it is estimated that 30 per cent of the applicants will be married, or a total of 1260. However, it is further estimated that approximately 50 per cent of the 1260 applicants will have been married less than five years, i.e. 630 which will require the additional coverage. With the 630 requests for additional coverage and using as an average the 1955 figure of 569 employee-spouse investigations, the estimated workload would approximate 1200 cases which would require additional field coverage.

The above figures may be summarized as follows:

1. Cases submitted for employee-spouse investigation 1955 - 569
2. Estimated workload for 1956 (applicants) - 4200
3. Applicants who are married (30%) - 1260
4. Applicants married less than 5 years (50%) - 630
5. Estimated workload requiring additional investigation on spouses - 1200 (approximately)

In order to cover the additional leads of employment and to develop other informants, it has been estimated by the Security Support Division that six investigative hours and two clerical hours (preparation of reports) will be required on a 1200 case basis. The additional coverage on spouse investigations as stated herein would then require approximately 7200 investigative hours plus 2400 clerical hours. Based upon 1760 work hours per year per employee, it has been estimated by the Security Support Division that four additional agents and two additional clerical employees would be required.

To conduct full field investigations on spouses of employees and spouses of applicants married less than five years, it is estimated that fourteen agents and from four to five clerical personnel will be required by the Security Support Division. This increase in personnel is based upon a workload of approximately 1200 cases, using the figures of 569 cases of spouse marriages submitted in 1955 and the estimated cases of 630 for 1956. It will be necessary to secure complete biographical information on the spouses in question to accomplish these investigations

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which would be handled in the same manner as applicant type cases. To handle this extra workload, the Personnel Security Division would require an additional two professional and one clerical employees. To conduct full field investigations on all spouses, disregarding the length of marriages, will require additional personnel to the number cited within this paragraph.

To conduct full field investigations on spouses of employees only would require approximately seven agents and several clerical employees. The number required by the Personnel Security Division would be reduced accordingly.

### Conclusion

To increase the coverage on new spouses of CIA employees and spouses of applicants married less than five years, which is believed to be in conformity to the DDCI's view of a comprehensive investigation, it is estimated that an additional four agents and two clerical employees will be required by the Security Support Division to cover the added workload. For complete background investigations on CIA employees and spouses of applicants married less than 5 years, 14 agents and four to five clerical employees would be required by the SSD and two professional and 1 clerical would be required by the Personnel Security Division. For complete investigation of spouses for CIA employees only, seven agents and several clerical personnel would be required by SSD with one professional employee by PSD. To conduct full field investigations on all spouses, a large increase in the Table of Organization of the Security Support Division and the Personnel Security Division would be required. It will be necessary to obtain complete Personal History Statements from all spouses to conduct an investigation similar to applicant-type investigations. This study does not take into consideration the additional workload involved in the file rooms of SSD and PSD which will require an increase in personnel should complete background investigations be made on all spouses.

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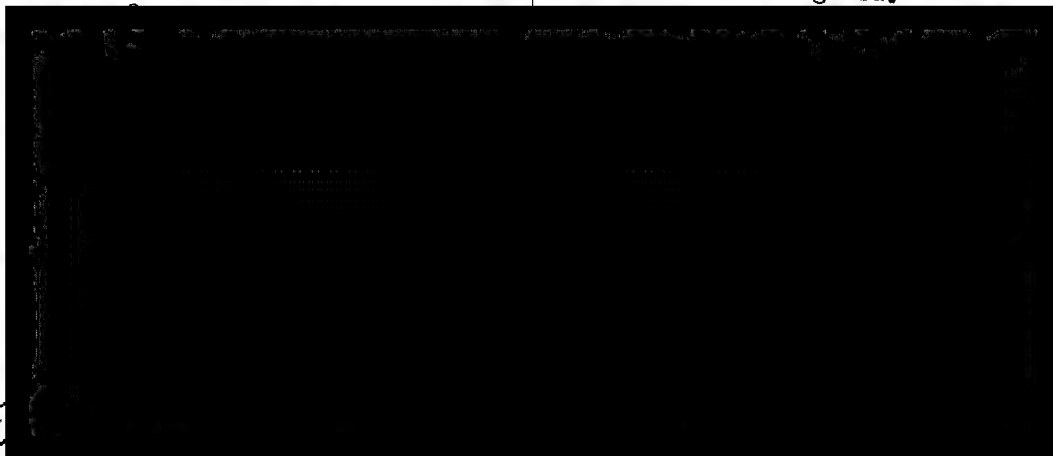
DOC	REV DATE	BY
ORIG COMP	OPI	TYPE
ORIG CLASS	PAGES	REV CLASS
JUST	NEXT REV	AUTH: HR 10-2

11 January 1956

TO : Chief, Security Support Division  
 FROM : Chief, Investigations Branch  
 SUBJECT: Investigations, Conduct of

1. Reference is made to the attached carbon copy of a memorandum dated 9 January 1956 from the Chief, Clearance Branch to the Chief, Personnel Security Division, which concerns the Deputy Director's, CIA, desire that spouse investigations of CIA employees and spouses of applicants be more thoroughly investigated.

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5	Dep. Chief
4	Dep. Chief
	A. to Chief
3	A. to Dep.
	A-1 & Trng.
	Ch. Inv.
	Ch. Sec. Br.
	Ch. CRR Br.
	Proj. Desk
	CSC Desk
	CG Desk
	Open Desk
	Files

per month; therefore, it is estimated that during the calendar year of 1956, 4200 new applicant type cases will be received. Coordination with the Personnel Security Division reveals that of the 4200 new applicant type cases, 30% thereof are married, or a total of 1260. Personnel Security Division further estimates approximately one half of the total amount, i.e., 630, have been married less than five years and would require additional coverage.

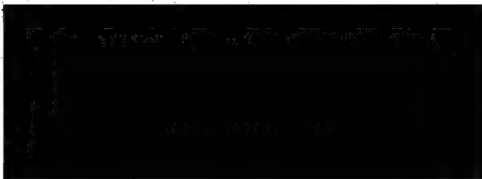
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4. Therefore, it is estimated the Division will receive 630 requests for additional coverage, plus approximately 569 CIA employee spouse investigations or a total of approximately 1200 cases wherein additional field coverage consisting of the last employment check and two developed informants will be requested.

5. Coordination with the Deputy Chief, Correspondents and Records Branch indicates that to cover the additional leads of employment and informants would require an estimated six investigative hours, plus an estimated two clerical hours for the preparation of the report. The additional coverage on spouse investigations, therefore, would require 7200 investigative hours, plus 2400 clerical hours. Based upon 1760 work hours per year per employee, it is estimated that the additional coverage on spouses would require four additional Agents and two additional clerical employees.

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*[Handwritten initials]*  
cc: Open Desk Reading File

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Attachment:

PSD memo dtd 9 Jan 56

*[Handwritten note:]*  
approved this will require Coordination with  
PSD so that the completed study may be  
given to the Colonel.  
*[Handwritten signature]*

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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Security  
 THRU : DD/PPS *hw*  
 FROM : Chief, Personnel Security Division

DATE: 15 FEB 1956

SUBJECT: Spouse Investigations

1. The attached study on the investigation of spouses has been prepared at your request in reply to your memorandum of 4 January 1956.

2. As a result of the study, it is recommended that the current investigative requirements on new spouses and spouses of applicants who have been married less than five years be expanded so that the completed investigation will include the following:

3. It is also recommended that the investigative coverage of spouses of applicants married more than five years be continued under present procedures which require selected national agency checks only. Inquiries on the applicant cover the spouse wherever possible.

4. This additional workload will require five more agents and two additional clerical employees in the Security Support Division. The above investigative coverage will require one additional professional employee in the Personnel Security Division.

5. It is believed that the above-indicated investigative coverage will meet the requirements outlined by General Cabell.

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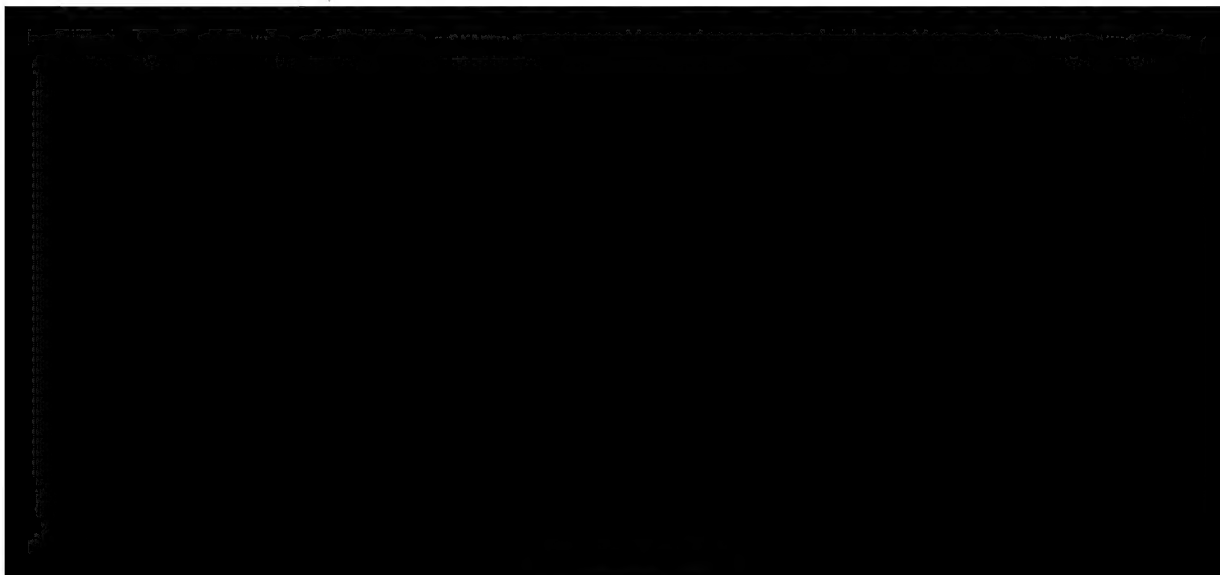
*Inv facilities do not permit this increased load at this time. Continue present system. Review in 6 months and bring to my attention again.*

DOC	REV DATE	BY	TYPE	REV CLASS	ACTING	NR 10-2
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JUST	NEXT REV					

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